

REQUIREMENTS FOR TEMPORARY VISITOR'S VISA

- 1. Duly accomplished Visa Application FA Form 2-A;
- 2. Original Passport with at least six months validity from date of arrival in the Philippines;
- 3. Certificate of Employment or proof of financial capacity (latest bank statement);
- 4. Police Clearance (Certificate of No Criminal Record) with notarized English translation;
- 5. In case of a business travel, an invitation letter from the sponsoring firm/organization in the Philippines stating the purpose of visit and a letter from visa applicant's company stating the purpose of travel;
- Travel itinerary or ticket/flight reservation (entry and exit), please do not purchase your ticket yet. Visa applicants are strongly advised to finalize their flight booking only after the visa is granted;
- 7. Hotel booking reservation or proof of lodging;
- 8. One (1) passport-size photograph taken at least six months from date of visa application; and
- 9. Other documents that may be required by the Consular Officer.

For Seaman's Visa Application:

- 1. Duly accomplished Visa Application FA Form 2-A;
- 2. Original Passport with at least six months validity from date of arrival in the Philippines;
- 3. Valid Seaman's Book or Certificate of Competence;
- 4. One (1) passport-size photograph taken at least six months from date of visa application;
- 4. Police Clearance (Certificate of No Criminal Record) with notarized English translation;
- 5. Sponsorship letter from shipping/manning company/agency or its authorized agent, indicating the name of the marine vessel and place where the visa applicant will join the said vessel;
- Travel itinerary or ticket/flight reservation (entry and exit), please do not purchase your ticket yet. Visa applicants are strongly advised to finalize their flight booking only after the visa is granted; and
- 7. Other documents that may be required by the Consular Officer.

<u>Unaccompanied Alien Minor Passengers Traveling to the Philippines</u>

Non-Filipino travelers below fifteen (15) years old are not permitted entry unless accompanied by parent(s), legally appointed guardian or joining parent(s) in the Philippines. It is permissible, however, for unaccompanied foreign minors to travel to the Philippines provided they submit to the Immigration Office at the port of entry the following documents:

- Affidavit of request and consent by either parent or legally appointed guardian of the child, naming therein the person who will be accompanying the child to the Philippines and with whom the child will reside in the country. The said affidavit must be duly notarized by a local notary public.
- Clear photocopy of the data page of the minor's passport.
- Clear photocopy of the data page of the passport of the accompanying adult or guardian.

For the return of documents, kindly make arrangements with special courier service (i.e. DHL, UPS, FEDEX or TNT) to pick-up passport/documents charge to the account of the visa applicant.