



## **REQUIREMENTS FOR TEMPORARY VISITOR'S VISA**

1. One (1) copy of FA Form 2-A (*application form*);
2. Passport valid for at least six (6) months beyond the intended period of stay in the Philippines;
3. Certificate of Employment or proof of financial capability;
4. Police Clearance (with English translation);
5. In case of a business travel, an invitation letter from the sponsoring firm/organization in the Philippines stating the purpose of visit and a letter from his/her company stating the purpose of travel;
6. Photocopy of airline ticket or flight booking showing onward travel from the Philippines;
7. Hotel Booking reservation;
8. Two (2) photographs taken in the last six (6) months; and
9. Other documents that may be required by the Consular Officer

### **For Seaman Visa Application:**

1. Passport valid for at least six (6) months beyond the intended period of stay in the Philippines;
2. Valid Seaman's Book or Certificate of Competence;
3. Duly accomplished Visa application form;
4. Photo 4x4 taken within 6 months on the date of application with white a background, pasted in the designated box in the application form;
5. Sponsorship letter from the shipping company or authorized agent;
6. Police Clearance (with English translation); and
7. Visa fee of US\$ 20.00 (non-refundable).

### **Unaccompanied Alien Minor Passengers Traveling to the Philippines**

Non-Filipino travelers below fifteen (15) years old are not permitted entry unless accompanied by parent(s), legally appointed guardian or joining parent(s) in the Philippines. It is permissible, however, for unaccompanied foreign minors to travel to the Philippines provided they submit to the Immigration Office at the port of entry the following documents:

- Affidavit of request and consent by either parent or legally appointed guardian of the child, naming therein the person who will be accompanying the child to the Philippines and with whom the child will reside in the country. The said affidavit must be duly notarized by a local notary public.
- Clear photocopy of the data page of the child's passport;
- Clear photocopy of the data page of the passport of the accompanying adult or guardian.

For the return of documents, please make arrangements with special courier (i.e. DHL, UPS or FEDEX) to pick up passport charged to the account of applicant.